

**THE NORTH HAVEN BOARD OF EDUCATION
5 LINSLEY STREET
NORTH HAVEN, CONNECTICUT**

MINUTES

Date: February 28, 2013
7:00 p.m.

THIS MEETING WILL TAKE PLACE AT CENTRAL OFFICE, 5 LINSLEY STREET, NORTH HAVEN , CT 06473

Attendance at this REGULAR Meeting: Anita Anderson, Wesley O'Brien, Carole Franceschet, Alicia Clapp, Bryan Bogen, Jennifer Caldwell, Matt Kerzner, Randi Petersen, Goldie Adele, Kristine Carling, Business Manager, Melinda McKenna, Director of Curriculum and Instruction, and Robert D. Cronin, Ph.D., Superintendent of Schools

Mrs. Anderson made the following motions:

Moved: to amend the agenda

Approved

MOVED: Alicia Clapp
SECOND: Carole Franceschet
AYE: 9
NAY: 0
ABSTAIN: 0

Moved: to remove the approval of the retirement incentive under Finance and Operations

Approved

MOVED: Carole Franceschet
SECOND: Wesley O'Brien
AYE: 9
NAY: 0
ABSTAIN: 0

Moved: to add to Executive Session– discussion regarding the retirement incentive

Approved

MOVED: Wesley O'Brien
SECOND: Bryan Bogen
AYE: 9
NAY: 0
ABSTAIN: 0

Moved: to add an Action Item under Executive Session to approve a vote to Adopt the proposed retirement incentive

Approved

MOVED: Bryan Bogen
SECOND: Alicia Clapp
AYE: 9
NAY: 0
ABSTAIN: 0

1. Approval of Minutes of January 10, 2013

Moved: to approve the Minutes of January 10, 2013

Approved

MOVED: Matthew Kerzner
SECOND: Jennifer Caldwell
AYE: 9
NAY: 0
ABSTAIN: 0

2. Chairman's Report

Mrs. Anderson welcomed back Alicia Clapp after her surgery, as well as welcoming Mr. Goldie Adele as a new member of the Board of Education.

Mrs. Anderson stated that on Monday, March 4, 2013 she and Dr. Cronin will be meeting with Mr. Freda and the consultants with regards to the Middle School plan. She stated that she will report more on that at the next Board of Education Meeting.

3. Budgets:

Mrs. Carling reported that there were two budget workshops in January and a Special Board of Education Meeting to approve the fiscal 2013-2014 budget. She stated that the Board of Education approved said budget at 3.5% increase, which is approximately \$1.6 million increase. Mrs. Carling reported that she presented that budget to the town on February 16, 2013.

a. 2012-2013 Budget

Mrs. Carling reported the current year's budget is in line with where we are supposed to be this year. Mrs. Carling stated that currently we have a projected deficit of approximately \$788,000, however, she has received notification regarding the State funding that the district has been waiting for, which we get on an annual basis. Mrs. Carling reported that the State funding will offset the deficit.

Moved: to accept budget reports and place them on file

Approved

MOVED: Carole Franceschet
SECOND: Bryan Bogen
AYE: 9
NAY: 0
ABSTAIN: 0

4. Report of Standing Committees

a. Finance and Operations

Finance and Operations met this evening. Please see above #3 "Budgets" as to discussions at this meeting.

1. Approval of the Capital Budget 2013-2014

Moved: to approve the Capital Budget 2013-2014

Approved

MOVED: Matthew Kerzner
SECOND: Carole Franceschet
AYE: 9
NAY: 0
ABSTAIN: 0

b. Personnel

1. Approval of the resignation of Kristen Vollero, 6th Grade Language Arts teacher at North Haven Middle School

Moved: to approve the resignation of Kristen Vollero, 6th Grade Language Arts teacher at North Haven Middle School

Approved

MOVED: Alicia Clapp
SECOND: Jennifer Caldwell
AYE: 9
NAY: 0
ABSTAIN: 0

- c. Curriculum, Instruction and Planning - February meeting cancelled. Next meeting scheduled for March 4, 2013

d. Policy Committee

1. CAFE

Ms. Caldwell shared some scholarships/activities available through CAFE which are being made available to students as well as teachers.

Ms. Caldwell also reviewed the Board Policy Series 9000 – By Laws and answered any questions/concerns regarding said By Laws.

2. Approval of Board Policy Series 9000 By Laws

Moved: to approve the Board Policy Series 9000 By Laws

Approved

MOVED: Randi Petersen
SECOND: Carole Franceschet
AYE: 9
NAY: 0
ABSTAIN: 0

5. ACES – February meeting was cancelled
6. North Haven PTA Council – no February meeting

Old News:

1. Adopt-A-School

- Mrs. Franceschet attended Read Across America at Clintonville Elementary School and read to students.
- Mrs. Anderson reminded board members that tonight is opening night of the play at North Haven High School.
- Mrs. Franceschet informed the Board that there is a "Pennies War" going on at Montowese Elementary School, which is a fundraiser for a kindergartener attending Montowese who is waiting for a new heart.

7. Enrollment

8. Superintendent's Report

Dr. Cronin reported the following:

- District Improvement Plan – Mid Year Report
Dr. Cronin stated that progress has been made in all of the improvement goals. He reported that in addition to the information in the Board packet, the district has also been preparing for the introduction of the new teacher/administrator evaluation program. Dr. Cronin stated that the Math in Focus at the elementary level is up and running and is fully implemented in kindergarten and first grade, and there are pilots in every other grade (2-5) in every school. Dr. Cronin reported that teachers are also being provided with professional development in Math in Focus.
- School Safety – Dr. Cronin reported that North Haven Police Department has completed their safety audit. They will forward copies of said audit sometime next week, and we will make copies available to the Board. Dr. Cronin reported that Quinnipiac University will be hosting a week long school security assessment course from March 11-March 15 for law enforcement officers and school personnel. North Haven Police Department will be sending representatives to attend that course. Dr. Cronin stated that North Haven schools are all practicing lockdowns on a monthly basis.

9. Public Comments – there were no public comments

10. Executive Session:

Moved: to go into executive session (8:10 p.m.) to discuss and vote on early retirement incentive

Approved

MOVED: Bryan Bogen
SECOND: Alicia Clapp
AYE: 9
NAY: 0
ABSTAIN: 0

Moved: to return to public session (9:05 p.m.)

Approved

MOVED: Bryan Bogen
SECOND: Carole Franceschet
AYE: 9
NAY: 0
ABSTAIN: 0

Moved: to approved the following Retirement Incentive Program as follows:

- Members of the Teachers and Administrator's Bargaining Unit would receive a \$10,000 incentive payable in three equal, annual installments.
- Members of the Non-Certified staff Bargaining Unit would receive a \$7,500 incentive payable in three equal, annual installments.

Approved

MOVED: Matthew Kerzner
SECOND: Bryan Bogen
AYE: 9
NAY: 0
ABSTAIN: 0

11. Adjournment

Moved: to adjourn at 9:10 p.m.

Approved

MOVED: Carole Franceschet
SECOND: Jennifer Caldwell
AYE: 9
NAY: 0
ABSTAIN: 0

Respectfully submitted,

Anita Anderson

Anita Anderson,
Chairman